FIRST STRATA MANAGEMENT

CAPABILITY STATEMENT



EXPERT STRATA MANAGEMENT

YOU'RE AT THE CORE OF OUR DECISIONS

CORE VALUES

TRUST

HONESTY

INTEGRITY

ABOUT OUR COMPANY

First Strata Management is a local Sunshine Coast strata management company... taking a different approach to the rest.
With a background in the Building and Strata and Body Corporate industries for over 20 years, you can rest assured you will be in the best hands with First Strata Management.
We spend time to give you the right guidance and assist with making sure you get value for money in the decisions which are made.
We work with you to protect your asset, whether you're an owner occupier, a committee member, a building manager or a property investor within the Strata or Body Corporate.



Commitment to visiting strata communities up to four times a year at no additional charge.



FINANCIAL MANAGEMENT

- Management & Maintenance of Trust Accounts
- Levy Notices & Contributions
- Strata Roll Management
- Budgets
- Statements & Status Reporting
- Banking
- Sinking Fund Term Deposits Quarterly assessments & reconciliation of invoices
- Payments, receipts, & financial records by a qualified & practicing accountant.

MAINTENANCE COORDINATION

If you do not have a Building or Caretaker Manager we can utilise our sister company First Building Management who have vast experience in the building industry so rest assured our knowledge will be a great guidance.

- Collecting Quotes for Works & Services
- Background License & Compliance Checks on Trades / Contractors
- Engaging Trades & Contractors for Works & Maintenance
- Co-ordinating Project Management of Building Works
- Compliance with Laws & Regulations



COMMUNICATION

- Electronic meeting notices and agendas.
- Virtual meetings and electronic voting.
- Photo/video updates for maintenance works.

COMPLIANCE

- Trade and Contractor checks and Licence and Insurance Verification
- Work Health and Safety Audits Reports
- First Safety Audit Reports
- Insurance Valuations
- Sinking Fund Forecasts
- Asbestos Reports and Updates

INSURANCE SUPPORT

- Obtaining competitive insurance quotes.
- Policy renewals and efficient claims processing.



1
Cost Saving
Ensuring 20% less in management fees

2
Technology Utilisation
Leveraging the latest technology

3
Sustainability Initiatives
Promoting paperless Operations

4
Community Engagement
Building strong community relationships

5
Personalised Services
Tailoring services to client needs

COST SAVING

- Guarantee to be at least 20% less in management fees compared to current providers.

CLIENT-CENTRIC APPROACH

- Emphasis on building long-lasting relationships with communities.
- Personalised service tailored to each client's needs.

INNOVATION

- Utilisation of the latest technology for meetings and updates.
- Paperless office initiatives for sustainability.

– COOLUM –
BEACH RESORT
HOLIDAY ACCOMMODATION

BL & SL
Resident Managers
Coolum Beach

"We decided to transfer to Peter James at First Strata Management as we had dealt with Peter previously and knew we would be in good hands. The services First Strata Management provide are always excellent, the knowledge is impressive and we can always rely on them for advice and information when required.
We would highly recommend to all who may be considering using First Strata Management for their services. "

WE CARE ABOUT CREATING THRIVING STRATA COMMUNITIES



Contact us today to book a free on-site walkthrough and 1-hour Q&A session

Scan to learn more



FIRST STRATA MANAGEMENT

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